

**MACKENZIE COUNTY
ORGANIZATIONAL COUNCIL MEETING**

**Tuesday, October 23, 2018
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

| | | |
|-----------------|------------------|------------|
| PRESENT: | Jacque Bateman | Councillor |
| | Peter F. Braun | Councillor |
| | Cameron Cardinal | Councillor |
| | David Driedger | Councillor |
| | Eric Jorgensen | Councillor |
| | Josh Knelsen | Councillor |
| | Anthony Peters | Councillor |
| | Ernest Peters | Councillor |
| | Walter Sarapuk | Councillor |
| | Lisa Wardley | Councillor |

REGRETS:

| | | |
|------------------------|---------------|-------------------------------------------------------------------|
| ADMINISTRATION: | Len Racher | Chief Administrative Officer |
| | Byron Peters | Deputy CAO |
| | David Fehr | Director of Operations |
| | Doug Munn | Director of Community Services |
| | Fred Wiebe | Director of Utilities |
| | Carol Gabriel | Director of Legislative & Support Services/Recording Secretary |
| | Bill McKennan | Director of Finance |
| | Grant Smith | Agricultural Fieldman |
| | Don Roberts | Zama Site Manager |
| | Chelsea Doi | Municipal Intern |

ALSO PRESENT: Cpl. Roger Torrville, Fort Vermilion RCMP (Election Scrutineer)
Louise Flooren, Commissioner of Oaths

Minutes of the Organizational Council meeting for Mackenzie County held on October 23, 2018 in the Fort Vermilion Council Chambers.

CALL TO ORDER: 1. a) Call to Order

Len Racher, Chief Administrative Officer, called the meeting to order at 10:01 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 18-10-767

MOVED by Councillor Bateman

That the agenda be adopted as presented.

CARRIED

ELECTION OF REEVE

3. a) Election of Reeve

Mr. Racher called for nominations for the position of Reeve for Mackenzie County for the period October 23, 2018 to October 2019.

First Call: Councillor Cardinal nominated Councillor Knelsen

Second Call: No further nominations.

Third Call: No further nominations.

Councillor Knelsen was **acclaimed** as Reeve for Mackenzie County for the period October 23, 2018 to October 2019.

3. b) Oath of Office – Reeve

The Oath of Office was administered to the Reeve by Louise Flooren, Commissioner of Oaths and witnessed by Cpl. Roger Torraville, Fort Vermilion RCMP.

TURNOVER OF CHAIR:

4. a) Turnover of Chair to the Reeve

Mr. Racher turned over the chair to newly elected Reeve.

ELECTION OF DEPUTY REEVE:

5. a) Election of Deputy Reeve

Reeve Knelsen called for nominations for the position of Deputy Reeve for Mackenzie County for the period October 23, 2018 to October 2019.

First Call: Councillor E. Peters nominated Councillor Sarapuk

Second Call: Councillor Bateman nominated Councillor Wardley

Third Call: No further nominations.

Councillor Sarapuk was **elected** as Deputy Reeve for Mackenzie County for the period October 23, 2018 to October 2019.

5. b) Oath of Office – Deputy Reeve

The Oath of Office was administered to the Deputy Reeve by Louise Flooren, Commissioner of Oaths and witnessed by Cpl. Roger Torrance, Fort Vermilion RCMP.

BYLAWS/POLICIES:

6. a) Bylaw 1099-18 Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members

MOTION 18-10-768

MOVED by Councillor Braun

That Council move into closed session at 10:17 a.m. to discuss advice from the County Auditor. (FOIP, Div. 2, Part 1, s. 23, 24, 27)

CARRIED

All Councillors and administration were present during the closed session discussion. (MGA Section 602.08(1)(6))

MOTION 18-10-769

MOVED by Councillor E. Peters

That Council move out of closed session at 10:42 a.m.

CARRIED

MOTION 18-10-770

MOVED by Councillor Braun

That the Honorariums and Related Expense Reimbursement Bylaw be amended with the following change to Honorariums effective January 1, 2019:

| Position | Current Rate | January 1, 2019 Rate |
|--------------------|---------------------|-----------------------------|
| Reeve | \$1,300 per month | \$1,500 per month |
| Deputy Reeve | \$1,150 per month | \$1,350 per month |
| Councillor | \$1,000 per month | \$1,200 per month |
| Council Meetings | \$300 | \$340 |
| Committee Meetings | \$200 | \$240 |
| Conference/Seminar | \$300 | \$340 |

CARRIED

MOTION 18-10-771

MOVED by Councillor Driedger

That the Honorariums and Related Expense Reimbursement Bylaw be amended with the following addition to the Reimbursement for Accommodations and Meals:

That Councillors be eligible to claim expenses when representing the municipality at a County supplied ticketed event.

CARRIED

Reeve Knelsen recessed the meeting at 10:59 a.m. and reconvened the meeting at 11:12 a.m.

MOTION 18-10-772

MOVED by Councillor Jorgensen

That the Honorariums and Related Expense Reimbursement Bylaw be amended with the following change to the Reimbursement for Accommodations and Meals:

9. (a) (ii) an allowance of ~~\$50.00~~ \$100.00 per night

CARRIED

MOTION 18-10-773

MOVED by Councillor Cardinal

That the Honorariums and Related Expense Reimbursement Bylaw be amended with the following change to the Reimbursement for Accommodations and Meals:

9. (b) (i) a meal allowance may be claimed as follows:
Breakfast – increased to \$25.00
Lunch –increased to \$30.00
Dinner – increased to \$45.00

CARRIED

MOTION 18-10-774

MOVED by Councillor Bateman

That the Honorariums and Related Expense Reimbursement Bylaw be amended with the removal of the following:

13. (b) reasonable telephone expenses on County business.

CARRIED

BYLAWS/POLICIES: 6. b) Bylaw 1083-17 Organizational and Procedural Matters of Council, Council Committees and Councillors

MOTION 18-10-775

Requires 2/3

MOVED by Councillor Bateman

That second reading be given to Bylaw 1083-17 being the organizational and procedural bylaw for Mackenzie County as amended.

CARRIED

Reeve Knelsen recessed the meeting at 12:15 p.m. and reconvened the meeting at 1:06 p.m.

BYLAWS/POLICIES: 6. c) Policy ADM050 Council/Administration Protocol

MOTION 18-10-776

MOVED by Councillor A. Peters

That Policy ADM050 Council/Administration Protocol be received for information.

CARRIED

COUNCIL COMMITTEES & TASK FORCES 7. a) Review of Council Committee Terms of Reference

MOTION 18-10-777

MOVED by Councillor Jorgensen

That the ~~Aboriginal~~ Indigenous Liaison Committee Terms of Reference be amended as discussed.

CARRIED

MOTION 18-10-778

MOVED by Councillor Wardley

That the Land Stewardship Committee Terms of Reference be amended as discussed.

CARRIED

7. b) Abolishment of Inactive Committees

MOTION 18-10-779

MOVED by Councillor Wardley

That the Community Sustainability Committee be abolished and that the responsibilities be transferred to Council as a Whole.

CARRIED

**7. c) Appointment of Council Members to Council
Committee and Boards**

MOTION 18-10-780

MOVED by Councillor E. Peters

That the following Councillors be appointed to the **Agricultural
Appeal Board** for the period October 23, 2018 to October 2019.

Councillor Cardinal
Councillor Jorgensen
Councillor Wardley

CARRIED

MOTION 18-10-781

MOVED by Councillor Braun

That the following Councillors be appointed to the **Agricultural
Land Use Planning Committee** for the period October 23, 2018
to October 2019.

Reeve Knelsen (ex-officio)
Councillor Bateman
Councillor Cardinal
Councillor Jorgensen
Councillor A. Peters

CARRIED

MOTION 18-10-782

MOVED by Councillor Wardley

That the following Councillors be appointed to the **Agricultural
Service Board** for the period October 23, 2018 to October 2019.

Reeve Knelsen (ex-officio)
Councillor A. Peters

CARRIED

MOTION 18-10-783

MOVED by Councillor A. Peters

That the following Councillors be appointed to the **Assessment
Review Board** for a three year term ending October 2021.

Councillor Cardinal

Councillor Wardley

CARRIED

MOTION 18-10-784

MOVED by Councillor Wardley

That the following Councillors be appointed to the **Boreal Housing Foundation** for the period October 23, 2018 to October 2019.

Reeve Knelsen
Councillor Cardinal

CARRIED

MOTION 18-10-785

MOVED by Councillor Cardinal

That the following Councillors be appointed to the **Community Services Committee** for the period October 23, 2018 to October 2019.

Reeve Knelsen (ex-officio)
Councillor Braun
Councillor Wardley
Councillor Driedger
Councillor Cardinal

CARRIED

MOTION 18-10-786

MOVED by Councillor Bateman

That the following Councillors be appointed to the **Community Streetscape Implementation Committee – Fort Vermilion** for the period October 23, 2018 to October 2019.

Councillor Cardinal

CARRIED

MOTION 18-10-787

MOVED by Councillor Driedger

That the following Councillors be appointed to the **Community Streetscape Implementation Committee – La Crete** for the period October 23, 2018 to October 2019.

Councillor Braun

CARRIED

Reeve Knelsen recessed the meeting at 2:00 p.m. reconvened the meeting at 2:17 p.m.

MOTION 18-10-788

MOVED by Councillor E. Peters

That the following Councillors be appointed to the **Finance Committee** for the period October 23, 2018 to October 2019.

Nominated/Elected:
Councillor Bateman
Councillor Braun
Councillor Driedger
Councillor A. Peters
Councillor Wardley

CARRIED

MOTION 18-10-789

MOVED by Councillor Braun

That the following Councillors be appointed to the **Inter-Municipal Planning Commission** for the period October 23, 2018 to October 2019.

Councillor Bateman
Councillor Driedger

CARRIED

MOTION 18-10-790

MOVED by Deputy Reeve Sarapuk

That the following Councillors be appointed to the **Inter-Municipal Subdivision & Development Appeal Board** for the period October 23, 2018 to October 2019.

Councillor Cardinal
Councillor Wardley

CARRIED

MOTION 18-10-791

MOVED by Councillor Jorgensen

That the following Councillors be appointed to the **Mackenzie Library Board** for the period October 23, 2018 to October 2019.

Councillor Cardinal

Councillor Wardley

CARRIED

MOTION 18-10-792

MOVED by Councillor Braun

That the following Councillors be appointed to the **Municipal Planning Commission** for the period October 23, 2018 to October 2019.

Councillor Bateman
Councillor Driedger

CARRIED

MOTION 18-10-793

MOVED by Deputy Reeve Sarapuk

That the following Councillors be appointed to the **Northwest Species at Risk Committee** for the period October 23, 2018 to October 2019.

Councillor Jorgensen
Councillor E. Peters (alt)
Councillor Wardley

CARRIED

MOTION 18-10-794

MOVED by Councillor Braun

That the following Councillors be appointed to the **Public Works Committee** for the period October 23, 2018 to October 2019.

Councillor Bateman
Councillor Braun
Councillor Cardinal
Councillor Driedger

CARRIED

MOTION 18-10-795

MOVED by Deputy Reeve Sarapuk

That the following Councillors be appointed to the **Subdivision & Development Appeal Board** for the period October 23, 2018 to October 2019.

Councillor Cardinal
Councillor Wardley

CARRIED

MOTION 18-10-796

MOVED by Councillor Bateman

That the following Councillors be appointed to the **Tompkins Crossing Committee** for the period October 23, 2018 to October 2019.

Nominated/Elected:
Councillor Braun
Councillor A. Peters
Councillor E. Peters
Councillor Driedger

CARRIED

MOTION 18-10-797

MOVED by Deputy Reeve Sarapuk

That the following Councillors be appointed to the **Land Stewardship Committee** for the period October 23, 2018 to October 2019.

Councillor Bateman (MPC)
Councillor Jorgensen (ALUPC)
Councillor E. Peters (ASB)
Councillor Wardley (Councillor at Large)

CARRIED

7. d) Appointment of Members at Large to County Boards and Committees

MOTION 18-10-798

MOVED by Councillor Braun

That the following Member at Large be appointed to the **Assessment Review Board** for a three year term ending October 2021.

Joe Froese

CARRIED

MOTION 18-10-799

MOVED by Councillor Braun

That the following Member at Large be appointed to the **Boreal Housing Foundation** for a one year term ending October 2019.

Bill Neufeld

CARRIED

MOTION 18-10-800

MOVED by Councillor Driedger

That the following Member at Large be appointed to the **Inter-Municipal Planning Commission** for a one year term ending October 2019.

Beth Kappelar

CARRIED

MOTION 18-10-801

MOVED by Councillor Bateman

That the following Members at Large be appointed to the **Inter-Municipal Subdivision & Development Appeal Board** for a one year term ending October 2019.

Joe Froese
John W. Driedger

CARRIED

MOTION 18-10-802

MOVED by Councillor Wardley

That the following Members at Large be appointed to the **Land Stewardship Committee** for a one year term ending October 2019.

Ernie W. Dyck
John W. Driedger
Joe Peters
Beth Kappelar
Anthony Peters

CARRIED

MOTION 18-10-803

Requires 2/3

MOVED by Councillor Braun

That Beth Kappelar be appointed, to a term over the 9 year maximum as set out by the Alberta Libraries Act, to the Mackenzie County Library Board for the High Level Rural Position for a 3 year term expiring in October 2021 as set out in the recommendation from the Mackenzie County Library Board in

October 2017 to ensure continuity and rotating terms.

CARRIED UNANIMOUSLY

MOTION 18-10-804
Requires 2/3

MOVED by Councillor Wardley

That Kayla Wardley be appointed to the Mackenzie County Library Board, fulfilling the Zama area representative, with a term expiry of October 2020 as set out in the recommendation from the Mackenzie County Library Board in October 2017 to ensure continuity and rotating terms.

CARRIED

MOTION 18-10-805

MOVED by Councillor Jorgensen

That the following Members at Large be appointed to the **Land Stewardship Committee** for a one year term ending October 2019.

Cameron Cardinal
Mike Alsterlund

CARRIED

Reeve Knelsen recessed the meeting at 3:08 p.m. and reconvened the meeting at 3:20 p.m.

MOTION 18-10-806

MOVED by Councillor Braun

That the following Members at Large be appointed to the **Municipal Planning Commission** for a one year term ending October 2019.

Beth Kappelar
Erick Carter
John W. Driedger

CARRIED

MOTION 18-10-807

MOVED by Deputy Reeve Sarapuk

That the following Members at Large be appointed to the **Streetscape Implementation Committee – Fort Vermilion** for a one year term ending October 2019.

Charles LaForge

Danny Friesen
Eric Jorgensen
Erick Carter
Sara Schmidt

CARRIED

MOTION 18-10-808

MOVED by Councillor E. Peters

That the following Members at Large be appointed to the **Streetscape Implementation Committee – La Crete** for a one year term ending October 2019.

Agatha Driedger
Brandon Froese
Darryl Friesen
Frank Driedger
Robin Dyck
John W. Driedger
Trudy Peters

CARRIED

MOTION 18-10-809

MOVED by Councillor Braun

That the following Members at Large be appointed to the **Subdivision & Development Appeal Board** for a three year term ending October 2021.

Joe Froese
Ray Toews

CARRIED

**APPOINT
REPRESENTATIVES:**

**8. a) Appointment of Council Representatives to Other
Committees**

MOTION 18-10-810

MOVED by Councillor Wardley

That the following Councillors be appointed as municipal representatives on the **Caribou Mountains Wildland Advisory Committee** for a one year term ending October 2019.

Deputy Reeve Sarapuk
Councillor Jorgensen

CARRIED

MOTION 18-10-811 **MOVED** by Councillor Bateman

That the following Councillor be appointed as the municipal representative on the **Community Futures Northwest** for a one year term ending October 2019.

Deputy Reeve Sarapuk

CARRIED

MOTION 18-10-812 **MOVED** by Councillor Bateman

That the following Councillor be appointed as the municipal representative on the **Friends of St. Theresa Society** for a one year term ending October 2019.

Councillor Jorgensen

CARRIED

MOTION 18-10-813 **MOVED** by Deputy Reeve Sarapuk

That the following Councillor be appointed as the municipal representative on the **Hay Zama Bison Advisory Committee** for a one year term ending October 2019.

Councillor Wardley

CARRIED

MOTION 18-10-814 **MOVED** by Councillor Bateman

That the following Councillors be appointed as municipal representatives on the **Hay Zama Committee & Tourism Sub-Committee** for a one year term ending October 2019.

Reeve Knelsen
Councillor Wardley

CARRIED

MOTION 18-10-815 **MOVED** by Deputy Reeve Sarapuk

That the following Councillors be appointed as municipal representatives on the **High Level Forests Public Advisory Committee** for a one year term ending October 2019.

Councillor Bateman
Councillor Wardley

CARRIED

MOTION 18-10-816

MOVED by Councillor E. Peters

That the following Councillor be appointed as the municipal representative on the **High Level Recreation Facility Task Force** for a one year term ending October 2019.

Councillor Bateman

CARRIED

MOTION 18-10-817

MOVED by Councillor Driedger

That the following Councillor be appointed as the municipal representative on the **La Crete Community Adult Learning Council** for a one year term ending October 2019.

Councillor Braun

CARRIED

MOTION 18-10-818

MOVED by Councillor E. Peters

That the following Councillor be appointed as the municipal representative on the **Mackenzie Applied Research Association** for a one year term ending October 2019.

Councillor Jorgensen

CARRIED

MOTION 18-10-819

MOVED by Councillor A. Peters

That the following Councillors be appointed as municipal representatives on the **Mackenzie Frontier Tourist Association** for a one year term ending October 2019.

Councillor Cardinal
Councillor Wardley

CARRIED

MOTION 18-10-820

MOVED by Councillor Braun

That the following Councillor be appointed as the municipal representative on the **Mackenzie Regional Community Policing Society** for a one year term ending October 2019.

Councillor Cardinal

CARRIED

MOTION 18-10-821

MOVED by Councillor Braun

That the following Councillors be appointed as municipal representatives on the **Mackenzie Regional Charity Golf** for a one year term ending October 2019.

Reeve Knelsen
Councillor Bateman

CARRIED

MOTION 18-10-822

MOVED by Councillor Cardinal

That the following Councillor be appointed as the municipal representative on the **Mighty Peace Watershed Alliance** for a one year term ending October 2019.

Councillor Jorgensen

CARRIED

MOTION 18-10-823

MOVED by Councillor Bateman

That the following Councillor be appointed as the municipal representative on the **Northeast Community Adult Learning Council** for a one year term ending October 2019.

Councillor Jorgensen

CARRIED

MOTION 18-10-824

MOVED by Councillor Braun

That the following Councillor be appointed as the municipal representative on the **Northern Lakes Community Education Council – Fort Vermilion** for a one year term ending October 2019.

Councillor Cardinal

CARRIED

MOTION 18-10-825

MOVED by Councillor A. Peters

That the following Councillor be appointed as the municipal representative on the **Northern Lakes Community Education Council – High Level** for a one year term ending October 2019.

Councillor Jorgensen

CARRIED

MOTION 18-10-826

MOVED by Councillor E. Peters

That the following Councillor be appointed as the municipal representative on the **Northern Lights Forest Education Society** for a one year term ending October 2019.

Councillor Wardley

CARRIED

MOTION 18-10-827

MOVED by Councillor Braun

That the following Councillors be appointed as municipal representatives on the **Northern Transportation Advocacy Bureau** for a one year term ending October 2019.

Councillor Jorgensen
Councillor A. Peters
Councillor Wardley (REDI Chair)

CARRIED

MOTION 18-10-828

MOVED by Councillor Braun

That the following Councillors be appointed as municipal representatives on the **Northwest Alberta Regional Emergency Advisory Committee** for a one year term ending October 2019.

Reeve Knelsen
Councillor E. Peters

CARRIED

MOTION 18-10-829 **MOVED** by Councillor Bateman

That the following Councillors be appointed as municipal representatives on the **Regional Economic Development Initiative** for a one year term ending October 2019.

Councillor Braun
Councillor Wardley

CARRIED

MOTION 18-10-830 **MOVED** by Councillor Bateman

That the following Councillors be appointed as municipal representatives on the **Indigenous Joint Mutual Aid Committee** for a one year term ending October 2019.

Reeve Knelsen (Ex-Officio)
Councillor Cardinal
Councillor Jorgensen (alt)
Other Councillors as required

CARRIED

MOTION 18-10-831 **MOVED** by Councillor Wardley

That the following Councillor be appointed as the municipal representative on the **Tompkins Improvement Board** for a one year term ending October 2019.

Reeve Knelsen

CARRIED

MOTION 18-10-832 **MOVED** by Councillor Jorgensen

That the following Councillors be appointed as municipal representatives on the **Veterinary Services Incorporated** for a one year term ending October 2019.

Deputy Reeve Sarapuk
Councillor Driedger (alt)

CARRIED

MOTION 18-10-833 **MOVED** by Councillor Wardley

That the following Councillors be appointed as municipal representatives on the **Water North Coalition** for a one year term ending October 2019.

Reeve Knelsen
 Councillor Jorgensen

CARRIED

OTHER BUSINESS:

9. a) 2019 Council Meeting Dates

MOTION 18-10-834

MOVED by Councillor Braun

That the 2019 Regular Council meetings be scheduled as follows:

| Date | Meeting Type | Location | Time |
|-------------------|------------------------|----------------|------------|
| January 8, 2019 | Regular | Fort Vermilion | 10:00 a.m. |
| January 22, 2019 | Committee of the Whole | Fort Vermilion | 10:00 a.m. |
| January 23, 2019 | Regular | Fort Vermilion | 10:00 a.m. |
| February 12, 2019 | Regular | Fort Vermilion | 10:00 a.m. |
| February 26, 2019 | Committee of the Whole | Fort Vermilion | 10:00 a.m. |
| February 27, 2019 | Regular | Fort Vermilion | 10:00 a.m. |
| March 12, 2019 | Regular | Fort Vermilion | 10:00 a.m. |
| March 26, 2019 | Committee of the Whole | Fort Vermilion | 10:00 a.m. |
| March 27, 2019 | Regular | Fort Vermilion | 10:00 a.m. |
| April 8, 2019 | Regular | Fort Vermilion | 10:00 a.m. |
| April 24, 2019 | Regular | Fort Vermilion | 10:00 a.m. |
| May 7, 2019 | Regular | Fort Vermilion | 10:00 a.m. |
| May 21, 2019 | Committee of the Whole | Fort Vermilion | 10:00 a.m. |
| May 22, 2019 | Regular | Fort Vermilion | 10:00 a.m. |
| June 11, 2019 | Regular | Fort Vermilion | 10:00 a.m. |
| June 25, 2019 | Committee of the Whole | Fort Vermilion | 10:00 a.m. |
| June 26, 2019 | Regular | Fort Vermilion | 10:00 a.m. |
| July 23, 2019 | Committee of the Whole | Fort Vermilion | 10:00 a.m. |
| July 24, 2019 | Regular | Fort Vermilion | 10:00 a.m. |
| August 13, 2019 | Regular | Fort Vermilion | 10:00 a.m. |
| August 27, 2019 | Committee of the Whole | Fort Vermilion | 10:00 a.m. |
| August 28, 2019 | Regular | Fort Vermilion | 10:00 a.m. |

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|--------------------|------------------------|----------------|------------|
| September 10, 2019 | Regular | Fort Vermilion | 10:00 a.m. |
| September 23, 2019 | Regular | Fort Vermilion | 10:00 a.m. |
| October 8, 2019 | Regular | Fort Vermilion | 10:00 a.m. |
| October 22, 2019 | Organizational Meeting | Fort Vermilion | 10:00 a.m. |
| October 23, 2019 | Regular | Fort Vermilion | 10:00 a.m. |
| November 12, 2019 | Regular | Fort Vermilion | 10:00 a.m. |
| November 26, 2019 | Committee of the Whole | Fort Vermilion | 10:00 a.m. |
| November 27, 2019 | Regular | Fort Vermilion | 10:00 a.m. |
| December 10, 2019 | Regular | Fort Vermilion | 10:00 a.m. |

CARRIED

9. b) Council Conferences

MOTION 18-10-835

MOVED by Councillor Cardinal

That the Council conferences be received for information.

CARRIED

**DESTRUCTION OF
BALLOTS:**

10. a) Destruction of Ballots

MOTION 18-10-836

MOVED by Councillor E. Peters

That all ballots used during the 2018 organizational meeting be destroyed.

CARRIED

ADJOURNMENT:

11. a) Adjournment

MOTION 18-10-837

MOVED by Councillor Jorgensen

That the Organizational Council meeting be adjourned at 4:02 p.m.

CARRIED

These minutes were approved by Council on Wednesday, October 24, 2018.

(original signed)

Joshua Knelsen
Reeve

(original signed)

Lenard Racher
Chief Administrative Officer